

**Wilmington Energy Advisory Committee
Minutes for January 6, 2011 Regular Meeting**

Attending: Ed Taiman, Christina Mailhos, Ralph Tullis, Pam Wheeler, Mark W. Peczuh

Meeting was called to order at 7:37 p.m.

Minutes of the December x, 2010 meeting were approved.

- Electricity provider options and issues

Ralph has generated an energy provider worksheet/list that is to be a resource for the public. Details of the worksheet and a timeframe for posting the list on the town website were discussed.

- Town Office Building grant progress

Ralph has passed the bid specs along to the grant administrator. Included in the bid are windows, doors, ducts, and basement door are amongst the items on the bid. Christina will check with the grant administrator about its progress.

- Large scale projects –

ECG Engineering, Inc./Celtic Energy – energy efficiency consulting project – *STATUS*
Committee reviewed responses from communities contacted by Carol Springer.

Extended discussion focused on a plan to present the project to the BOS in the near future. Issues included: -search for other consulting companies in addition to ECG and Celtic, - choreography of a presentation, - parameters that would serve as a basis for bids. A draft list included:

- % rate return
- Cash to be provided up front
- Timeline of payout/length of payback to consultant
- Guarantees if anticipated savings are not realized
- Tangible deliverables of the consulting activity
- Facilities management services provided as part of project

- Ideas, goals, open discussion

Committee briefly discussed additional projects that could be considered. Ed challenged those present to think about the “next thing we should do”

Meeting was adjourned at 8:50 p.m.